**APPLICATION FOR A BUILDING PERMIT**



## Building Act 1993, Building Regulations 2018, Regulation 24, Form 1

**To: Building Surveyor**

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| **From:** | | | | | |
| Owner/Agent of Owner |  | | | ACN/ARBN |  |
| Postal Address of applicant |  | | | Post Code |  |
| Email: |  | | | | |
| Address for serving or giving of documents | |  | | Post Code |  |
| Indicate if the applicant is a lessee or licensee of Crown land to which this application applies | | |  |  | |
| Contact Person |  | | | Telephone |  |

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| **Lessee Responsible for Building Work** | |
| Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee. |  |

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| **Ownership Details** (if applicant is agent of owner) | | | |
| Name of Owner(s) |  | ACN/ARBN |  |
| Postal Address |  | Postcode |  |
| Email: |  | | |
| Contact Person |  | Telephone |  |

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| **Property Details** | | | | | | | | | | | | |
| No. |  | Street |  | | | | City/Suburb/Town | |  | | Postcode |  |
| Lot |  | | LP/PS |  | | | Volume |  | | Folio |  | |
| Crown Allotment | | |  | Section |  | | Parish |  | | County |  | |
| Municipal District | | | **Horsham Rural City Council** | | | |  | Allotment area (for new dwellings only) | | |  | m2 |
| Land owned by the Crown or a Public Authority | | | | | |  |  | | | | |

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| **Builder** (if known) | | | |
| Name |  | ACN/ARBN |  |
| Building Practitioner Registration No. |  | Telephone |  |
| Postal Address |  | Post Code |  |
| *If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).* | | | |

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| **Natural person for service of directions, notices and orders (if builder is a body corporate)** | | | |
| Name |  | Telephone |  |
| Postal Address |  | Post Code |  |

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| **Building Practitioner or Architect engaged to prepare documents for this permit** | | | | | |
| *(List any building practitioner or architect engaged to prepare documents forming part of the application for this permit).* | | | | | |
| Name |  | Category/Class |  | Reg No. |  |
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| Name |  | Category/Class |  | Reg No. |  |
| Name |  | Category/Class |  | Reg No. |  |

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| **Nature of Building Work** | | | | |
|  | Construction of a new building |  |  | Alterations to an existing building |
|  | Demolition of a building |  |  | Removal of a building |
|  | Extension to an existing building |  |  | Change of use of an existing building |
|  | Re-erection of a building |  |  | Construction of a swimming pool or spa barrier |
|  | Construction of swimming pool or spa |  |  | Construction of a small second dwelling |
|  | Other (give description) |  |  |  |

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| **Proposed use of Building:** |  |

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| **Note:** Under the Building Act 1993 swimming pool is defined to include a spa. |

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| **Social Housing** | |
| Does any of the building work include the construction of social housing as referred to in regulation 281B? | NO |
| *~~\*Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction or social housing.~~* | |

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| **Emergency Recovery** | |
| Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J9b) of the Building Regulations 2018? | NO |
| *~~\*Indicate Yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.~~* | |

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| **Owner-Builder** | | | |
| I intend to carry out the work as an owner-builder? | YES  NO | Owner builder Certificate of Consent No *(if app)* |  |
| *\*You will only require this certificate if you intend to be an owner-builder, and the value of the ‘domestic building work’ is over $16,000.*  *The value of the building work includes labour costs and materials. It's the estimated cost if you were to engage a registered builder to do the work.*  *An owner-builder certificate of consent is issued by the Victorian Building Authority.* [*https://www.vba.vic.gov.au/owner-builders*](https://www.vba.vic.gov.au/owner-builders) | | | |

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| **Cost of building work** | | | |
| Is there a contract for the building work? | YES  NO | If yes, state the contract price: | $ |
| If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation: | | | $ |
| Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the Building Act 1993 and a Class 1, 9 or 10 building: | | | NO |
| ~~If yes, provide the cost of the building work that relates to the class or classes referred to in section 205G(2A) of the Building Act 1993 and the cost of the building work that relates to a class 1, 9 or 10 building:~~ | | |  |
| ~~Cost of building work relating to a Class 2, 3, 4, 5, 6, 7 or 8 building:~~ | | | ~~$~~ |
| ~~Cost of building work relating to a Class 1, 9 or 10 building:~~ | | | ~~$~~ |

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| **Stage of Building Work** | | | |
| If application is to permit a stage of the work: | Extent of Stage: |  | |
| Cost of work for this stage: | $ | Cost of work for the whole of the building work: | $ |

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| **Signature** | | |
| Signature of Applicant: |  | Date: |
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| **Lodgement**: In person: Civic Offices, Roberts Avenue Horsham or email: building@hrcc.vic.gov.au |